

THE DERBY HIGH SCHOOL

September 2023



Whole School Behaviour Expectations and Consequences

INSPIRED TO MAKE A DIFFERENCE

These expectations and consequences are not exhaustive, but aim to provide a workable framework for everyone.

A positive community requires clear expectations and consequences which keep everyone safe and ensures that a high quality education can be successfully provided.

The school aims to balance clear expectations with a wide range of opportunities for all students.

Foreword

A Derby High Student

Will have a clear understanding of the expectations of our community.

Students should demonstrate the 7 Rs in their behaviour throughout the school, when representing the school on trips and visits and on their journey to and from school each day.

This document provides a guide for all staff, pupils and parents/carers.

Good behaviour is an essential element for the success of our community.

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The 7Rs

RESPECTFUL

Show respect, tolerance and understanding of each other, property, the school building. Respect the wishes of others.

REASONABLE

Be calm, listen to and understand the views and feelings of others.

RESPONSIBLE

Acting with common sense. Have an awareness of how your actions and choices impact on others.

READY

Be where you should be, when you should be there, with what you need to have with you. Be ready to learn, achieve and progress.

RESOURCEFUL

Being committed to make yourself the best you can be. Be ambitious.

RESILIENT

Enjoy a challenge and never give up even when situations get difficult. Keep trying. Think positive, be positive.

RIGHT IMPRESSION

Give the right impression about yourself to others by how you dress. Be proud of yourself and our school.

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INSPIRED TO MAKE A DIFFERENCE

Visitors

It is important that any visitor to The Derby High School feels welcomed into our community. Visitors should see an orderly, tidy and stimulating environment.

You Should

- Show politeness to everyone
- Open doors for visitors
- Be helpful
- Ensure that visitors leave with a positive impression of the school.
- Present a smart image

P The Positive Consequences will be:

- An excellent reputation within our community.
- Visitors will take away with them a positive image of our school
- Visitors may decide to support activities through sponsorship or through giving of their time or advice

N The Negative Consequences are:

- The school gains a poor reputation
- Students gain a negative image within the community

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Attendance

Good attendance and punctuality at school are an excellent preparation for life. The Derby High School is proud of its very good record of attendance. In order to reach your full potential, it is very important that you attend every day.

The Form Tutor will take a leading role supported by the Head of Year

You Should

- Be in school every day
- Ask your parent/carer to phone school by 08:45 hours if you are too ill to attend
- Bring a letter from home on your return to school
- Catch up on any work missed due to absence
- Ask for support if you need it

P The Positive Consequences will be:

- You should achieve your potential
- Certificates and reward badges
- Form competitions and prizes
- Excellent references for good attendance
- Reward events and activities in school, including non-uniform days

N The Negative Consequences are:

- Your education will suffer and you will fall behind
- Impact your relationships with staff and students in school
- Your home will be contacted by a member of the Inclusion team by telephone/letter/in person
- Your Head of Year, together with the School Attendance Officer, will monitor your attendance
- You will have an interview to discuss how you are going to improve (*HOY/School Attendance Officer*)
- Your parents will be asked to meet with the Governors' attendance panel
- Warning letters will be sent to your home
- Your parents/carers may be prosecuted

Punctuality

Arriving on time is an essential preparation for life. Being punctual shows that you are mature and responsible and that you value your education.

You Should

- Arrive on time to school by 8.35
- Arrive on time to all lessons.
- Never hang around at the top of the drive after 8.30
- Always move quickly and sensibly between classes so that you do not disturb other learners
- Not ask to leave lessons unless in an absolute emergency

P The Positive Consequences will be:

- No disruption to classes or to your learning
- Excellent reference for good punctuality
- Good lifelong habits established
- Your report will show a good punctuality record

N The Negative Consequences are:

- Loss of quality teaching time
- The interruption of the education of other students
- Interviews with Head of Year and School Attendance Officer could take place
- Our School Attendance Officer may visit your home to discuss the problem
- Detentions on the day of lateness

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A.M 'R Time'

Registration is a legal requirement and it is the duty of all students to arrive promptly at their form rooms for A.M R time. During A.M R time, important notices and information are distributed to the form.

You Should

- Enter your form room sensibly and quietly and ensure your uniform is correctly worn
- Sit quietly in your allocated seat
- Place your equipment on your desk
- Be silent during the taking of the register
- Listen carefully to all notices
- Record important messages in your student planner

P The Positive Consequences will be:

- The form atmosphere will be pleasant and friendly
- Legal records kept accurately especially important in the event of fire
- You will be fully informed of any important events taking place

N The Negative Consequences are:

- You will miss important events and notices
- You could be removed from your form to spend time isolated by your Head of Year

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Uniform

The Derby High school is a place of work and you should look smart and business like at all times. Students are representing the school whenever they are out in the community, on the buses or walking along the streets; your image reflects the school that you belong to.

You Should

- Always present a neat and tidy appearance
- Always wear full uniform with no additions -See detailed uniform list in the Code of Conduct Booklet
- (If you need to remove your blazer in lesson please seek permission from your teacher)
- Not wear any jewellery except a wrist watch if worn
- Always wear black leather, leather-like shoes and certainly not trainers or canvas footwear
- Not wear make-up
- Always have the correct and full PE kit
- Avoid extreme hairstyles or unnatural colourings
- Not wear nail varnish/gel or false nails
- Not wear false eyelashes

P The Positive Consequences will be:

- You will give the right impression
- You will be identified as being part of a school community that puts forward a positive image
- You will be prepared for the world of work, where a dress code may well be required

N The Negative Consequences are:

- Jewellery will be confiscated (*Pupils responsible for collection*)
- You could receive a detention (*Form Tutor, (Head of Year)*)
- Your parents/carers will be informed by letter (*Head of Year*)
- You may be placed in isolation for extreme violation (*Head of Year or Senior Manager*)
- You will be given wipes/remover to remove make-up/nails

Mobile phones

While we do recognise that you may need to have a mobile phone on your person for travelling to and from school, they are not to be used in the building or on the school grounds during the school day

You Should

- Make sure phones are switched off and out of sight at all times
- Hand over your phone without argument if a member of staff asks you to
- Never use a phone to record sound, pictures or videos in school
- Never use a phone to 'live stream' on any app or social media site while on school premises
- Never phone or message a parent, carer if you feel unwell/ always report to the school office

P The Positive Consequences will be:

- Student privacy will be safeguarded
- Students are able to use their phones to and from school if needed

N The Negative Consequences are:

- You will lose the right to bring your mobile phone to school for an extended period of time for those who don't follow the expectations
- A second confiscation in the school year or failure to hand in when on a ban results in the phone only being returned to parent/carer

It is the responsibility of all staff to monitor this.

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Lessons

Lessons are the most important time of the school day. It is vital for your future that you receive as good an education as possible.

IT IS YOUR FUTURE

You Should

- Place your planner and equipment on the desk
- Work hard in every lesson and maintain an ATL 3 or higher
- Enter and leave the room in an orderly manner
- Sit in the place decided by your teacher using his/her seating plan
- Bring a positive attitude and the necessary material to every lesson
- Follow instructions and requests
- Listen carefully at appropriate times
- Never interfere with the learning of other pupils
- Respect each other, your learning environment and all resources
- Always treat others as you would wish to be treated
- Complete all work to the best of your ability
- Separate work from leisure

P The Positive Consequences will be:

- You will receive a good education
- Lessons will not be disturbed for other students
- Your progress and exam results will be as good as possible
- You will receive good reports, reward points and references

N The Negative Consequences are:

- You stop other students from learning
- You spoil your own chances of receiving a good education
- You may receive detentions including ATL and Headteacher detentions
- Your parents/carers will be informed
(*subject teacher or Head of Dept*)
- You and your parent/carer may need to attend a meeting.
(*Head of Dept or Head of Year*)
- Continued serious disruption may lead to a suspension from school
- Your parents/carers will be called into school and Governors will be told exactly what you have done

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The Subject/Classroom Teacher will take a leading role here supported by the Head of Department

Reflect Room

Being placed in the Reflect Room is one of the school's most serious sanctions. You should be very concerned if you are sent to Reflect. Please be aware that the school monitors attendance in Reflect and automatically informs parents/carers.

You Should

- Follow the instructions given if you are placed in Reflect
- Complete all the work set
- Attend all detentions as soon as possible after they have been given to you
- Reflect on your behaviour and how you can avoid behaving badly again

N The Negative Consequences are:

- A poor record on your school reports
- You will lose part of your lunchtimes
(Reflect Detentions)
- You will have disrupted your own and others education
- Parents/carers will be informed of your poor behaviour
(Subject Teacher letters)
- A very poor record will mean an interview with a senior member of staff to explain your behaviour.
(Head of Year & Senior Manager)
- Parents/carers will be asked into school
(Head of Year)
- Fixed term suspensions may be given
(Headteacher through Senior Manager)

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The Reflect Room system is one of the most serious sanctions and may be employed by staff once other sanctions have been used or in very serious circumstances.

Movement

The Derby High is a growing community with over 950 students. It is vitally important that pupils behave sensibly when moving along corridors and around school. Please follow these rules carefully.

You Should

- Walk – Don't run
- Keep moving on the left and avoid standing in groups on corridors
- Enter your classroom as soon as it becomes available
- Be considerate of others and avoid pushing or jostling
- Move quietly without raising your voice

P The Positive Consequences will be:

- Everyone will feel safe when moving around the school
- The staircases will be safe for everyone
- A quieter, more peaceful environment

N The Negative Consequences are:

- You may be punished for your poor behaviour
- An accident could occur

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It is the responsibility of all staff to monitor and supervise pupil movement. Prompt arrival at and orderly dismissal from lessons is an essential part of this process.

Toilets

The toilets are for communal use and should be respected and treated properly.

You Should

- Use the toilets at break and lunchtimes
- Do not ask to use toilets during lessons (Except in an absolute emergency)
- Ensure that the sinks are kept clean and clear of debris
- Use the toilet paper carefully and for its intended purposes
- Never stand around talking or eating in toilet areas
- Never smoke or vape
- Never graffiti on walls or school property
- Always be responsible enough to report issues to staff

P The Positive Consequences will be:

- The toilets will be safe, clean and hygienic areas for all
- There will be no disruption to your lessons

N The Negative Consequences are:

- The toilet areas will be unpleasant and unhygienic to use
- In possession of or using a vape or e cig is an automatic Fixed Term Suspension
- Individuals may not be allowed into toilet areas except at supervised times (*subject teachers & duty staff*)
- Your parent/carer will be contacted to inform them of your poor behaviour and a sanction set

(Member of staff witnessing the misdemeanour would inform parent/carer, e.g. poor behaviour during lunch in the toilets could result in the loss of lunch privileges for a number of days).

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All staff should endeavour to check toilet areas whenever possible. Duty staff should arrive before the pupils and monitor their behaviour. Caretaking staff should respond quickly to any reported problems.

Assemblies

Assemblies are a time for us to come together as a community, to reflect on issues that concern us, to celebrate our achievements and to consider how we might improve.

You Should

- Enter and leave the hall quietly and as instructed
- Be smartly dressed in full uniform
- Sit with your own form group as directed
- Show respect to each other and the person(s) leading the assembly
- Listen carefully
- Leave the assembly via the appropriate doors as directed

P The Positive Consequences will be:

- An awareness of the importance of your role as a member of the school community
- You will be well informed about the life of the school
- You will be able to celebrate the achievements and success of your fellow students
- A pride in your year group and a strong sense of belonging

N The Negative Consequences are:

- You will be removed from your form's seating area
(Form Tutor)
- You will meet with the person taking the assembly to apologise immediately afterwards
(Sent by member of staff observing rudeness)
- You may receive an after-school detention

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The Head of Year should take a leading role in any assembly involving their year group. They should be supported in this by their Form Tutors. Assistant Headteacher(s) will attend appropriate assemblies.

Bullying

The Derby High School wishes to create a community where bullying of any type is not tolerated. All individuals have the right to feel safe and free from threatening behaviour. All staff will deal promptly with any situations or incidents that may arise

You Should

- Always treat every individual with respect
- Never spread rumours or call other pupils names
- Never spread lies about other students
- Never make anybody feel uncomfortable or upset
- Never threaten or hit any other student
- Never pick on anybody for their race, religion, gender, or for any perceived difference or individual characteristic
- Always tell someone if you are being bullied
- Use the peer mentors and the bullying surveys to report concerns

P The Positive Consequences will be:

- Everyone will feel safe
- Students will be able to learn
- The Derby High will be a harmonious community that celebrates each individual for their uniqueness

N The Negative Consequences are:

- You will be spoken to about your behaviour and told to stop immediately. *(Subject Teacher or Form Tutor)*
- The incident will be recorded. *(monitored by Form Tutor and Head of Year-, accessible to all staff).*
- If the bullying continues you will be punished for your behaviour and your parents/carers contacted *(Form tutor)*
- Should you continue with this behaviour then more serious sanctions will be enforced. You may be suspended from school for a fixed period *(Assistant Head/Headteacher)*
- If persistent, physical or severe psychological violence is involved, then your place in our community will be at risk. *(Head of Year liaising with Senior Managers)*

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Behaviour / Break / Lunch

Students at The Derby High are expected to behave sensibly and safely at all times including during break and lunchtime

You Should

- Stay on site at all times
- Not use the front of school at morning break
- Only play ball games on the field (as directed) when good weather allows (Football should be kept safely in a bag at other times)
- Keep away from the boundary fences
- Not go past any boundary indicated on the field
- Not speak to anyone outside the grounds
- Only go into the tennis courts if you are playing a ball game
- Not 'play fight' or become aggressive to other students
- Listen to and follow the instructions of the prefects and all adults
- Never sell or buy goods in school (i.e. sweets, drinks, games, phones etc)
- Never smoke or vape
- Not play loud music

P The Positive Consequences will be:

- Parents/carers will know that students are safely supervised at these times
- Everyone will have well earned and enjoyable breaks during the day
- Students will be able to socialise with their friends in a friendly environment
- Staff and prefects will be able to carry out their duties effectively
- Students will be able to work more efficiently in lessons having had a refreshing break

N The Negative Consequences are:

- You will be banned from going to certain areas if you cause problems for other pupils
- You will lose your break or lunchtime and be placed in isolation
- Aggression could lead to detentions or fixed term suspensions
- People found selling or in possession of large amounts of goods will be given litter picking duties
- In possession of or using a vape or e cig is an automatic Fixed Term Suspension

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Dining Areas

Our kitchen staff work very hard to produce hot food and snacks for the whole school. It is essential that all students value this service and the staff who provide it.

You Should

- Queue quietly and sensibly
- Walk, not run in and around the dining room
- Sit at the tables to eat
- Clear your table after eating
- Make sure that rubbish is not left around the tables
- Follow the instructions of all adults on duty
- Never take hot food outside of the dining areas

P The Positive Consequences will be:

- Canteen staff will be able to serve efficiently
- A pleasant and civilised atmosphere within the dining room
- You can sit with your friends

N The Negative Consequences are:

- Your lunchtime may be delayed (*Lunchtime supervisors and Duty team*)
- You will not be allowed to eat with your friends
(*Duty team*)
- In extreme cases you may be banned from eating in the dining room for a period of time

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Litter

Everyone at The Derby High School should help to maintain a litter-free zone. The school should be an environment which reflects our pride in the school grounds.

You Should

- Put all your litter in the correct bins provided (whether you are indoors or outdoors)
- Never leave any litter in the classrooms
- Be careful not to knock over any bins.
- Report over-full bins to the caretakers
- Never take hot food outside of the dining areas

P The Positive Consequences will be:

- Classrooms will be pleasant places in which to sit and work
- Our environment will remain clean and tidy
- Our caretakers will not waste time collecting litter when they could be improving or repairing our facilities
- Visitors will be able to see the respect and pride that we all take in our school

N The Negative Consequences are:

- Our classrooms will be unpleasant and dirty
- The school will look untidy and it will appear that we have no respect for ourselves or for our school
- People found dropping litter will be given litter picking duties

(Duty team staff)

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Internal Exclusion

(REFLECT)

Internal Exclusion is a very serious sanction and it is (where possible) communicated to parents/carers in advance of the sanction being set. Any student placed in Internal Exclusion will follow a different timetable and will lose some of their privileges. Students can also be placed in Internal Exclusions at other Bury Schools.

You Should

- Follow the specific instructions given for those placed in Internal Exclusion
- Report as directed on the morning of your internal exclusion
- Sit in your allocated seat as directed
- Hand over your mobile phone – it will be returned at the end of the day
- Complete the work set as well as any reflect work

N The Negative Consequences are:

- A poor record on your school reports.
- You will lose your breaks and lunchtimes
- Lying about and then failing to hand over a phone will result in confiscation of the phone for parent/carer to collect and a minimum 12-week phone ban.
- Parents/carers will be informed of your poor behaviour and may be expected to attend a meeting
- Failure to adapt your behaviour following internal exclusion or repeated examples of the same behaviour could result in fixed term exclusions and even permanent exclusion
- Failure to complete the day as directed will result in you having to re-do the sanction

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Internal Exclusion is a very serious sanction and the Senior Assistant Headteacher / Deputy Headteacher (Inclusion) will be consulted if the sanction is to be employed.

Extreme Behaviour

Students should understand that certain forms of behaviour will not be tolerated:

- Persistent and purposeful failure to comply with the school's expectations of behaviour
- Physical abuse of other students
- Physical abuse of a member of staff
- Extremely offensive language directed at a member of staff
- Possession of any illegal substance including associated paraphernalia
- Carrying or using vapes/e cigs
- Carrying an offensive weapon or using an item as a weapon
- Making an allegation against a member of staff that is shown to be false and malicious

(This list is not exhaustive)

This school prides itself on its positive ethos. Incidents of this type are very rare. It is important that all students understand that the consequences of such behaviour will be **fixed term suspension or permanent exclusion** from the school. These sanctions can and will be applied even for 'one off' incidents.

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